

CHECK- LIST

PERSONAL LOAN - 1			
NO	REQUIREMENT	ORIGINAL (in sets)	PHOTOCOPY (in sets)
1	Koperasi Pekerja Bank's Insurance Form (Conventional / Takaful)		1
2	Bank Rakyat Loan Application Form		1
3	Consent for Salary Deduction (enter name, NRIC No., Staff No. & Signature) Pls leave the amount column blank.	2	
4	Authorisation for Salary Deduction – Bank Rakyat		1
5	Authorization for Salary Deduction – Koperasi		1
6	Declaration Letter		1
7	Banker's Cheque for RM120-00 made payable to "Koperasi Pekerja Pekerja Bank Malaysia Berhad" (RM20-00 Admin Fee + RM100-00 Processing Fee)	1	
8	Letter of Confirmation from Employer addressed to Koperasi Pekerja Pekerja Bank Malaysia Berhad	1	2
9	3 months Payslip (certified true copy)	1	2
10	NRIC		3
11	Borang J, EA or EC	1	1
12	Bank Account reflecting credit of Salary (latest 3 months)		3